

General Incorporated Association, Japan Accreditation Council for Medical Education  
Annual Report Fiscal Year 2024  
(April 1, 2024 to March 31, 2025)

## I. Basic policy for implementation of the business

The purpose of the Japan Accreditation Council for Medical Education (JACME) is set forth in Article 3 of the Articles of Incorporation as follows. The Japan Accreditation Council for Medical Education (JACME) exists to strengthen and advance medical education, and to contribute to health, health care, welfare, public health and global health, by assuring the quality of medical education in Japan from an international standpoint. To accomplish this mission, the organization is designed to carry out a dispassionate and proper evaluation of medical education programs in Japan, on the basis of the schools' founding principles and the World Federation for Medical Education (WFME) Global Standards for Quality Improvement.

In addition, Article 4 of the Articles of Incorporation stipulates that the following business shall be carried out in order to achieve the objectives.

- (1) Establishment and revision of medical education program evaluation standards.
- (2) Evaluation of medical education programs.
- (3) Instruction for enhancement and improvement of medical education programs.
- (4) Research for enhancement and improvement of medical education programs.
- (5) Publication of journals, academic books, etc. on medical education programs.
- (6) Collaboration with related organizations in Japan and overseas as well as collection of information on medical education evaluation in foreign countries.
- (7) Any other business necessary to achieve the purpose of this Association.

In order to achieve the objectives and projects stipulated in its Articles of Incorporation, the Council has established an organizational structure and evaluation system, conducted accreditation of medical education, and carried out research and studies for fair and appropriate evaluation, cooperation with related organizations in Japan and overseas, collection of information, public relations activities, and other tasks.

## II. Business reports of each division and committee in fiscal 2024

### ◆Planning Committee

The Planning Committee was established to consider important matters related to overall management and to determine matters necessary for the smooth operation of the organization. In fiscal 2024, the committee requested the relevant committees and divisions to review the “advice for improvement” items listed in the External Evaluation Report compiled by the Internal Quality Assurance Committee, and reviewed the organizational structure and other matters.

### ◆Specific Issues Committee

This committee was established in 2019 and suspended its activities after deciding on measures to be taken in response to inappropriate entrance examinations. However, in January 2024, the committee resumed its activities due to new issues that raised doubts about the evaluation results. In fiscal 2024, the committee reviewed the response policy and formulated plans for the next fiscal year, including hearings to confirm the facts.

#### ■ Evaluation Division

This division is responsible for overseeing evaluation activities, including deliberations on evaluation policies, evaluation standards, evaluation methods, and accreditation. In fiscal year 2024, the Evaluation Division held three meetings to deliberate on matters discussed by each committee (Evaluation Committee, Standards and Procedures Review Committee, Appeals Review Committee, and Training and Support Committee).

#### [Medical schools accredited in 2024]

As a result of the accreditation of medical education, the Executive Board approved the accreditation of five medical schools in the first round and six medical schools in the second round.

The following medical schools have been accredited. Accredited schools are issued a certificate of accreditation and announced on the Council's website.

#### ■ First round of accreditation

Medical school name	Certification Period
Tohoku Medical and Pharmaceutical University Faculty of Medicine	June 1, 2024 - May 31, 2031
International University of Health and Welfare School of Medicine	June 1, 2024 - May 31, 2031
Kochi University Kochi Medical School	June 1, 2024 - May 31, 2031
University of Fukui School of Medical Sciences	October 1, 2024 - September 30, 2031
Shimane University Faculty of Medicine	October 1, 2024 - September 30, 2031

#### ■ Second round of accreditation

Medical school name	Certification Period
Fujita Health University School of Medicine	June 1, 2024 - May 31, 2031
University of Tsukuba School of Medicine	October 1, 2024 - September 30, 2031
Yamaguchi University School of Medicine	October 1, 2024 - September 30, 2031
Kyoto University Faculty of Medicine	February 1, 2025 - January 31, 2032
Osaka Metropolitan University School of Medicine Department of Medical Science	February 1, 2025 - January 31, 2032
Nara Medical University	February 1, 2025 - January 31, 2032

#### ■ Evaluation Committee

Based on the Basic Medical Education Japanese Specifications Ver. 2.36, the committee conducted a fair and appropriate evaluation of medical education at medical schools.

In fiscal 2024, 17 hybrid committee meetings were held and the committee evaluated and prepared Evaluation Reports (draft v4) for 13 medical schools, (12 in the second round of evaluation and one additional review of the first round of evaluation).

In addition, in order to resolve various issues in the evaluation, deliberations were held on the evaluation policy (composition of the evaluation team, application of evaluation standards, document review and site visits for self-evaluation reports, evaluation methods, and implementation of the third round of evaluations) to ensure the appropriateness and efficiency of the evaluation.

#### ■Standards and Procedures Review Committee

The Standards and Procedures Review Committee prepared the Japanese Standards for Quality Improvement in Basic Medical Education 2025 and the related evaluation criteria, and revised the Accreditation of Medical Education - Evaluator's Guide, Ver. 2.1.

Public comments regarding the “Japanese Standards for Quality Improvement in Basic Medical Education 2025 Ver. 1.0 (Draft)” were solicited from August 1, 2024 to September 30, 2024. The Standards and Procedures Review Committee carefully reviewed the evaluation standards over an extended period, taking into consideration the public comments received.

#### ■Appeals Review Committee

In fiscal year 2024, the Appeals Review Committee held three online meetings.

A total of seven universities filed appeals, with two appealing the first round of evaluations and five appealing the second round.

There were a total of 15 appeals regarding names and 14 appeals regarding content.

In order to ensure fair and objective review of all appeals, deliberations were conducted by members of the Appeals Review Committee who had no COI, in the presence of the chief evaluator of the evaluation team and the chair of the Evaluation Committee.

#### ■Training and Support Committee

In fiscal year 2024, the Training and Support Committee held the following events: (1) a seminar on preparing self-evaluation reports, (2) a training workshop for evaluators (workshop for new evaluators), and (3) a workshop for chief evaluators. Event (1) was conducted for 11 medical schools undergoing accreditation for the second time. Event (2) was conducted by revising the content of the previous newcomer workshop to reflect the second round of accreditation. A total of 23 people participated. Event (3) was conducted for nine evaluators who were scheduled to serve as chief evaluators and deputy chief evaluators in fiscal 2024 to share information on the roles and duties of chief evaluators and deputy chief evaluators, as well as evaluation policies and methods. As in fiscal 2023, an explanatory video was distributed to the medical schools scheduled to undergo accreditation in fiscal 2025 to help them prepare for accreditation. In addition, discussions began on an explanatory meeting on the new Japanese Standards for Quality Improvement in Basic Medical Education 2025.

#### ■ Management Division

The Management Division gathered information from the subordinate committees (International Relations

Committee, Finance Committee, Research and Analysis Committee, and Public Relations Committee), discussed matters related to the operation of the Council and reported necessary matters to the Planning Committee.

In fiscal 2024, the Management Division confirmed the response to the “advice for improvement” items from the External Evaluation Committee prepared by the Internal Review Committee in cooperation with the Evaluation Division and the Planning Committee.

In addition, the Management Division exchanged opinions on pending issues within the respective committees and conducted discussions with a view to improving the management of the Council in the future.

#### ■International Relations Committee

The International Relations Committee held four meetings in fiscal 2024 to prepare for the evaluation by the World Federation for Medical Education (WFME) in fiscal 2025 and submitted a preliminary application along with translated documents in December.

In February, the annual report for 2024 was submitted to the WFME.

In March, the committee participated in a joint meeting of the Asian Accreditation Agencies Forum to strengthen cooperation with overseas medical education evaluation agencies.

#### ■Finance Committee

The Finance Committee carefully examined the business plan, budget, business report, and financial statements, and deliberated on sound financial management.

As the deficit continued and was considered to be serious, simulations were conducted to improve the financial situation, and discussions were held from a medium- to long-term perspective on the future financial base, including measures to improve the balance of income and expenditure. Based on the results of the simulations, it was decided to request the Planning Committee to consider the third round of evaluations and the future direction of JACME's activities. The committee also continued discussions on the continuation of savings for the 10th anniversary commemorative events planned for the 2025 fiscal year and for the WFME accreditation process, as well as deliberations on the intended use of these funds.

#### ■Research and Analysis Committee

For fiscal year 2024, Committee Report No. 7, covering the second round of evaluations (seven medical schools) conducted in fiscal year 2023, was submitted to the chair of the Evaluation Division. In addition, Committee Report No. 8 was prepared for the second round of evaluations (six medical schools) finalized between October 2023 and June 2024, and Committee Report No. 9 was prepared for the first round of evaluations (15 medical schools) finalized between February 2023 and October 2024. Furthermore, as a summary of the first round of evaluations, the committee worked on the preparation of Committee Report No. 10, which summarizes the results of the first round of evaluations, the outcomes of JACME's accreditation of medical education based on good practices at each medical school, and messages to member medical schools.

#### ■Public Relations Committee

In fiscal year 2024, the committee continued to provide member universities with information on the accreditation of medical education and to disseminate information on the activities of the Council to external parties. As planned by the Public Relations Committee, the committee posted the latest information on our website and published two issues of the JACME Newsletter (Nos. 15 and 16) in electronic format. Additionally, on the website, the committee

continued to update the Japanese pages promptly as before. For the English pages, the committee revised and enhanced them by focusing on two key points: translating the Japanese content into English with care and accuracy, and emphasizing the originality of the content.

### III. Other Businesses

A 10th Anniversary Executive Committee has been established to hold a commemorative ceremony and public symposium in celebration of the 10th anniversary of the Council in 2025. In fiscal 2024, the committee discussed the details of the commemorative ceremony and public symposium. Preparations will proceed in stages toward the event in fiscal 2025.

#### ◇ Meetings

##### (1) General Assembly

The regular Annual General Assembly was held in accordance with the provisions of the Articles of Incorporation.

Date: June 28, 2024

##### (2) Executive Board

Regular and extraordinary meetings of the Executive Board were held in accordance with the provisions of the Articles of Incorporation.

###### 1st Board Meeting

【Date】 May 24, 2024

###### 2nd (Extraordinary) Board Meeting

【Date】 July 25, 2024

###### 3rd (Extraordinary) Board Meeting (Email Review)

【Approval Date】 September 18, 2024

###### 4th Board Meeting

【Date】 November 20, 2024

###### 5th (Extraordinary) Board Meeting (Email Review)

【Approval Date】 January 20, 2025

###### 6th (Extraordinary) Board Meeting

【Date】 January 31, 2025

###### 7th (Extraordinary) Board Meeting (Email Review)

【Approval Date】 February 12, 2025

###### 8th (Extraordinary) Board Meeting

【Date】 March 19, 2025

##### (3) Divisions and committees

Divisions and committees were actively convened to appropriately promote the consideration of important matters related to evaluation and accreditation, deliberation of evaluation reports, applications for review, accreditation decisions, and other business plans.

Planning Committee: 4 meetings

Specific Issues Committee: 1 meeting

Evaluation Division: 3 meetings

Management Division: 4 meetings

Evaluation Committee: 28 meetings

Standards and Procedures Review Committee: 8 meetings

Appeals Review Committee: 5 meetings

Training and Support Committee: 4 meetings

International Relations Committee: 4 meetings

Finance Committee: 3 meetings

Research and Analysis Committee: 4 meetings

Public Relations Committee: 2 meetings

(\*Including deliberations via email)